



Outdoor Dining

For Design Professionals

March 10th, 2022

Meeting Setup

- Today we are using Zoom
- We will have a presentation followed by Q&A
- Questions can be submitted via the chat box at any time.
- During Q&A, you can also raise your hand and we will call on you to unmute yourself and ask your question directly
- We are recording this meeting & will post to the City's webpage.

Agenda

1. Outdoor Seating
2. Application Process
3. Q & A

1.

Outdoor Seating

Guiding documents

- ▶ Published on March 4th, The Outdoor Seating License Process & Appendices will soon be available online at www.somervillema.gov/outdoordining

Definitions: Outdoor Seating

Types of Outdoor Seating



Private Outdoor Seating: *Outdoor Seating* located on private property (including private streets, driveways, parking lots, etc.).



Public Street Seating: *Outdoor Seating* located in the public street or on city-owned public property or on private property with a public sidewalk easement to extend width of public street

Types of Street Seating



Sidewalk Seating: *Street Seating* located on a paved surface intended for and accessible to pedestrians.



Parklet Seating: *Street Seating* located in the paved roadway, typically in the parking lane or other unused lane of the roadway.

Design Professional:

- Architect
- Landscape Architect
- Engineer
- Surveyor

**Must be currently licensed in
Massachusetts**

2.

Application Process

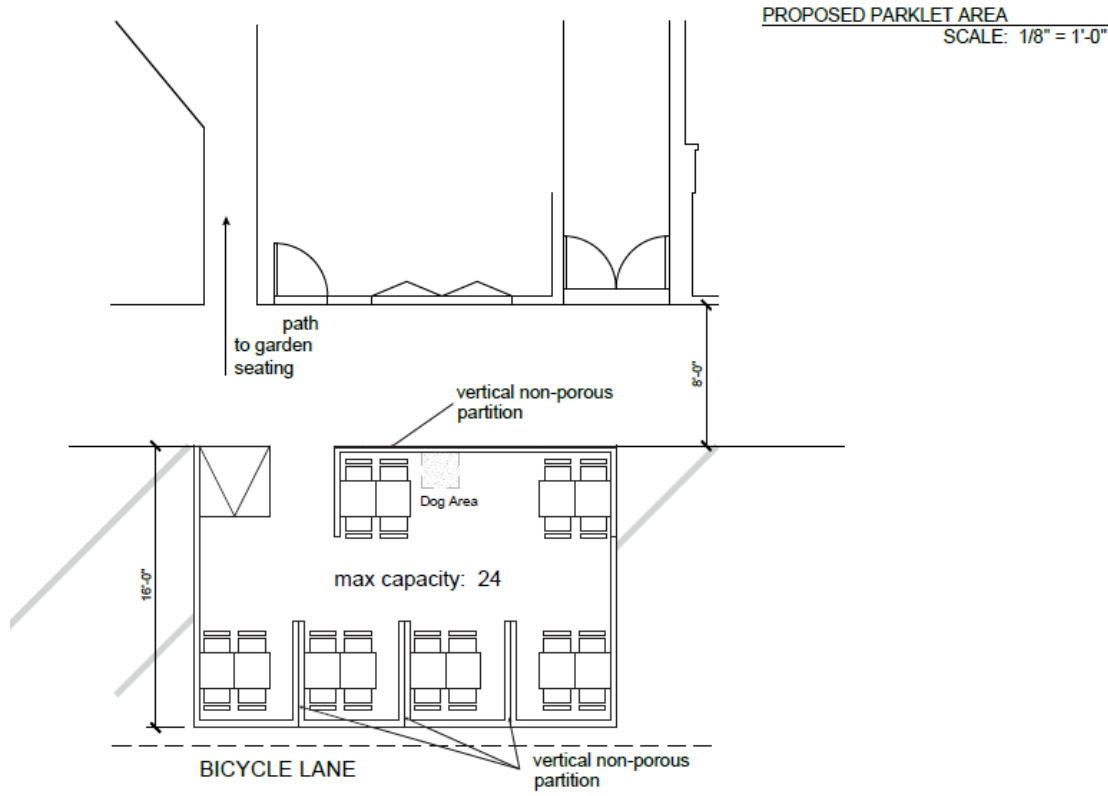
Process – A Complete Application



For Design Professionals

- 1: Worker's Compensation Insurance Affidavit.
- 2: Certificate of Insurance showing the City of Somerville as an Additional Insured on your business liability insurance.
- 3: Scaled site plan prepared by a licensed design professional meeting the layout requirements.
- 4: Photos, renderings and/or manufacturer's documentation of all proposed furniture, barriers, fencing, tables, chairs, etc.
- 5: Construction plans for any proposed structures (e.g. platforms, and ramps, roofs) require plans prepared and certified by a design professional
- 6: Toilet capacity calculations, including both existing indoor seating and proposed outdoor seating counts, prepared and certified by licensed design professional (248 CMR 10.10)

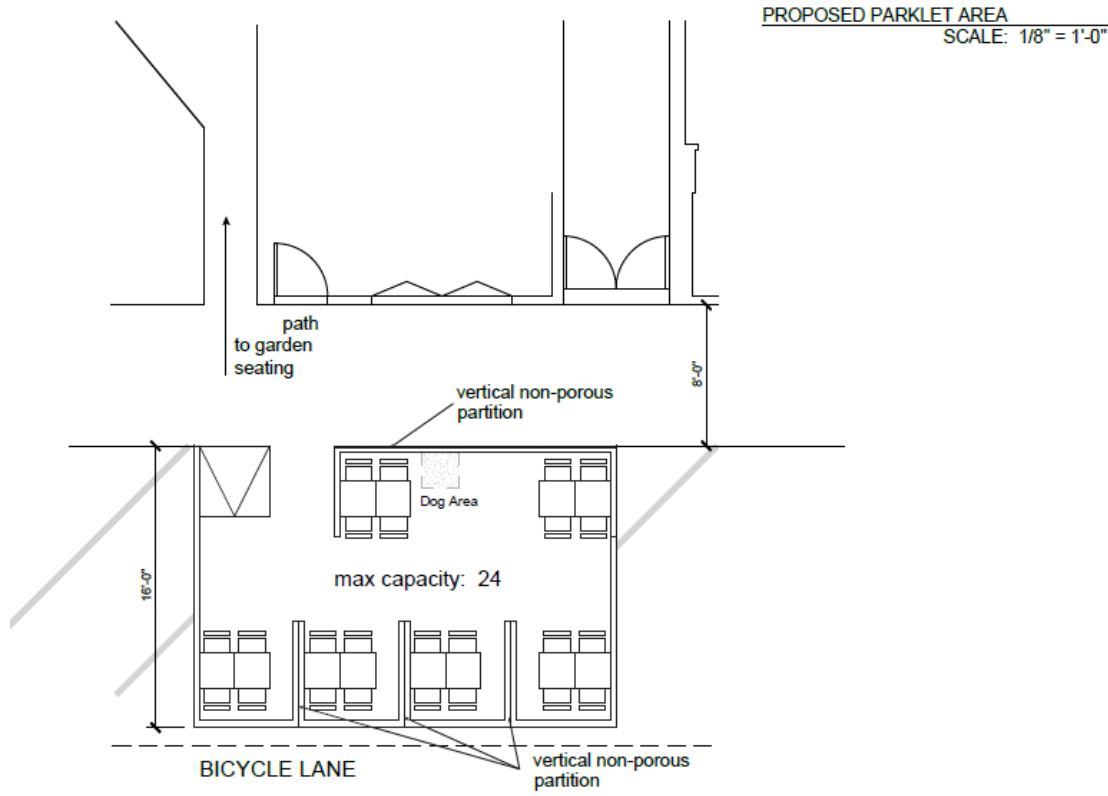
Scaled Site Plan: Layout Standards



Scaled site plan prepared and certified (stamped) by a licensed design professional, showing:

- Dimensions of sidewalk, storefront, roadway, seating area and all other noted features;
- Elevation survey of sidewalk and/or roadway, if no platform is proposed
- Parking & loading spaces, bike lanes, bus stops, taxi stands, and other roadway designations
- Parking meters, signposts, hydrants, trees, landscaping & other objects, utilities along the sidewalk

Scaled Site Plan: Layout Standards



Scaled site plan prepared and certified (stamped) by a licensed design professional, showing:

- Store front and entries, and neighbors' storefront and entrances
- Location of seating, platform, signs, dog area, etc.
- Dog area, if proposed outdoor seating allows dogs.

Manufacturers Documentation

- Photo, rendering, dimensions, and/or manufacturer's, documentation of all proposed furniture, barriers, fencing, tables, chairs, etc.

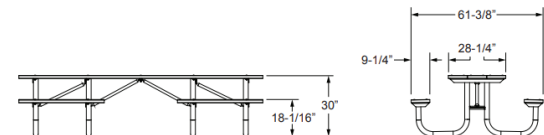
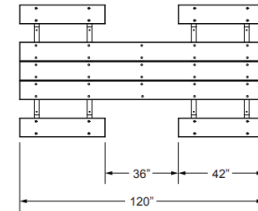
Café Barrier System w/ 15 Banners & 16 Stanchions - Black

[Home](#) > [Stanchions](#) > [Cafe Barriers](#) > [PCAFEBKN15](#)



Specifications

SKU	PCAFEBKN15	Features	Outdoor
GTIN	840844163635	Color	Black, Silver
Overall Width x Height	1296.5" x 39.3"	Number of Stanchions	16
Banner Width x Height	72.5" x 31.0"	Number of Banners	15
Base Diameter	14.5"	Distance Between Posts	79.0"
Weight	375.0lbs	Weight (Per Stanchion)	22.5lbs
Material	Polyester	Base Weight	20.0 lbs.
Placement Type	Floor Standing		



Construction Plans

- Construction plans for any proposed structures (e.g., platforms and ramps), including structures with roofs, require plans prepared and certified by a design professional.
- ISD may require any proposed structures to apply for a building permit before construction.
- Any structure with an overhead structure, or as required by ISD, must be installed by a GC currently licensed in MA)



Toilet Capacity Calculations

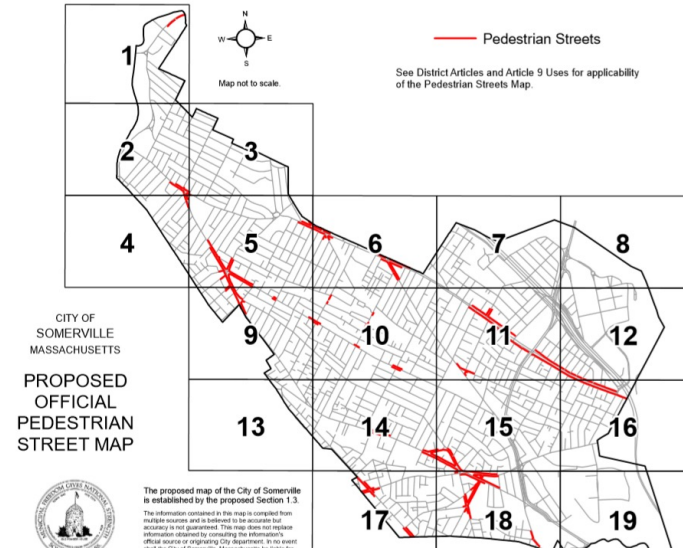
- Includes both indoor and outdoor seating and proposed outdoor seating counts., must be prepared and certified by a design professional or plumbing engineer licensed in MA. (248 CMR 10.10 & 321 CMR 30.00)
- If portable toilets are provided, at least one shall be accessible ([321 CMR 30.1.2](#)).

3.

General Standards

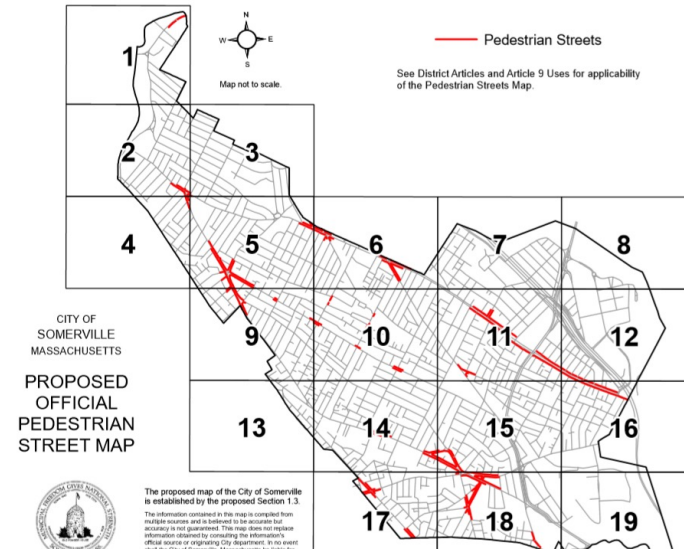
General Standards

- Seating may only be located in front of the licensee's storefront
 - Exceptions can be made if a neighboring storefront/property tenant gives written permission
- Areas with alcohol service need to be contiguous to their premises and are required to be fenced (currently required by ABCC)



Accessibility Standards

- All components of license area shall meet all requirements of the ADA and MAAB (521 CMR); this includes, but is not limited to, access aisles, approaches to seating from sidewalk, and clear floor space, and accessible tables and seating.
- Accessibility for pedestrians passing on the sidewalk
 - 48" (4 Ft) minimum generally
 - 60" (5 Ft) minimum on Pedestrian Streets (see Somerville Zoning Ordinance)
- Must provide at least one accessible table or 10% of total outdoor seating in each license area.
- Seating cannot disrupt the accessible path to the entrance of a building



Public Street Seating

- ▶ Parklet seating located on constructed platforms shall be level (2% maximum slope in any direction), stable, fire & slip resistant, and connect to the sidewalk with a bridge plate that spans over the curb and provides a level change of less than $\frac{1}{4}$ " (521 CMR 20)



Public Street Seating-Roadway Grade

- ▷ Parklet seating that remains at roadway grade (typically 6" below sidewalk grade) shall include an accessible ramp with a 1:12 (8.3%) maximum slope, 48" clear width, 60" by 60" level landings on both ends, and handrails and/or an accessible curb cut in good repair at an existing crosswalk. Survey of existing roadway surface confirming that it is both level and flat will be required



Minimum Set backs – Parklet Seating

- ▷ Shall not extend any further into the roadway than the painted lines or 7 feet, whichever is greater
- ▷ All elements of parklet seating shall remain a minimum of 6" in distance away from the outside edge of the adjacent bike or travel lane

Minimum Set backs – Parklet Seating

- ▷ Shall include a travel control barrier on one or more sides when justified as determined by Traffic & Parking Commission and/or city. Traffic barrier may include Jersey Barriers, water-filled barriers, etc.
- ▷ The design of the barrier is part of the license approval.
- ▷ Reflective tape or markers on traffic facing side



Minimum Setbacks – Parklet Seating

- ▷ May not be located with 10' of fire hydrant
- ▷ May not be located within a vehicle, bicycle, or any other travel lane
- ▷ May not be located within 5' of crosswalk
- ▷ If with 20' of crosswalks, may not have objects taller than 48" from sidewalk elevation.
- ▷ Seating platforms and other temporary structures shall include removable sections to access manholes.
- ▷ Maintain clear drainage path beneath structure.



Design Professional Directory

- ▷ Fill out the Online Directory Form to be listed as a design professional
- ▷ Visit www.somervillema.gov/outdoordining



4. Q & A

Thanks

Direct questions or feedback to:

Engineering@somervillema.gov

ISD@somervillema.gov

Economicdevelopment@somervillema.gov